

Date Submitted: _____

MOUNT UNION AREA SCHOOL DISTRICT Field Trip Transportation Request Form

If you will be taking a field trip that requires bus transportation, this form must be completed and returned to the District Office. Upon assignment of a bus, a copy of this form will be returned to you to confirm the arrangements.

Requestor: _____ Grade/Program: _____

Who will be covering the cost for transportation? _____

School(s)/Date(s) of Trip:

Mt. Union Jr/Sr High School	____/____/____	Pick-up Location: _____
Mt. Union/Kistler Elementary	____/____/____	Pick-up Location: _____
Shirley Twp. Elementary	____/____/____	Pick-up Location: _____
Mapleton Elementary	____/____/____	Pick-up Location: _____

Field Trip Destination: _____ Approximate Mileage (one way) _____ miles
Please note: It is the requestor's responsibility to have accurate, descriptive directions for the bus driver.

Departure Times: JR/SR HS _____ MUK _____ STE _____ MAP _____

Return Time: JR/SR HS _____ MUK _____ STE _____ MAP _____

Number of Students/Chaperones per School:

	Students	Chaperones	# of Buses
Mt. Union Jr/Sr High School	_____	_____	_____
Mt. Union/Kistler Elementary	_____	_____	_____
Shirley Twp. Elementary	_____	_____	_____
Mapleton Elementary	_____	_____	_____

For District Use Only

<u>Contractor</u>	<u># of Buses</u>	<u>Building</u>	<u>Assigned Date</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____